
Cheer Generator 4.0

User's Guide

CHEER GENERATOR



CheerSpirit.com

Disclaimer

The information contained within this publication is subject to change without notice. CheerSpirit.com makes no warranty of any kind with regard to this manual. CheerSpirit.com shall not be liable for errors contained herein or for incidental or consequential damages in connection with the furnishing, performance, or use of this manual.

Copyright

Copyright © 2002-2005 CheerSpirit.com. All Rights Reserved. CheerSpirit.com and Cheer Generator are trademarks of CheerSpirit.com in the U.S. and/or other countries. Other product names mentioned herein may be trademarks or registered trademarks of their respective companies.

CheerSpirit.com
address

PO BOX 2744

Paso Robles, CA 93447

<http://www.cheerspirit.com>



Contents

Conventions	7
Document Map	7
Using Cheer Generator 4.0 Online Documentation	8
Using Cheer Generator 4.0 Online Help	8
Support	9
Installing Cheer Generator 4.0	11
Installing the Cheer Generator 4.0 on Windows 98/ME/2000/XP	11
Uninstalling the Cheer Generator 4.0	15
Registering Cheer Generator 4.0	16
Starting Cheer Generator 4.0	23
Introducing the Cheer Generator 4.0	24
Main Components	25
Cheer Palettes	25
Cheer Stage	25
Cheer Properties	25
Cheer Library	25
My Motions	25
Menu Bar	26
File	26
Edit	26
View	27
Tool	28
Help	28

Cheer Generator 4.0 Toolbar	29
Working with Document and Stage	32
Starting a new document	32
Opening a document	32
Saving an active document	32
Printing an active document	33
Editing a document title	34
Exiting Cheer Generator 4.0	34
Working with Motions	35
Adding motions to the Stage	35
Inserting motions to the Cheer Stage	36
Moving a motion	37
Deleting a motion	37
Cut, Copy and Paste a motion	37
Clearing all motions	38
Editing a motion	39
Entering Cheer Notes for each motion.	41
Changing the image for selected motions	43
Changing poms for selected motions	45
Changing the Cheer Stage views	46
Working with Cheer Palettes	47
Navigating Cheer Palettes	47
Cheer Palette Components	47
Changing a palette	48
Change Cheer Palette views	50
Working with My Motions Palettes	51
Moving a motion on a My Motions palette	55
Deleting a motion from a My Motions palette	55
Clearing all motions in a My Motions Palette	55
Editing a motion in a My Motions Palette	55

Working with the Cheer Library	56
Cheer Library Menu Bar	57
File	57
Edit	57
View	58
Starting the Cheer Library	58
Navigating the Cheer Library	59
Working with the Cheer Library	60
Working with Cheer Library Items	62
Applying item(s) to motions on the Cheer stage	65
Working with the Slide Show	67
Slide Show / Properties Dialog box	67
Working with the SlideShow	68
Working with Reports	69
Viewing a report of motions on the active document	70
Printing a report	71
Other features of Cheer Generator 4.0 Reports	71
Other Tools	72
Search	72
Searching a motion	72
Change Layout	73





Preface

This comprehensive manual provides detailed information and procedures for using Cheer Generator 4.0.

Conventions

The following terms are used in this manual.

Steps	Steps are listed as 1. , 2. , ...etc.
Keys	Keys are displayed with brackets (< >). For example, , <Back Space> When two or more keys need to be pressed simultaneously, they are displayed in angle brackets with a minus sign. <Ctrl - C>.

Document Map

Chapter 1	“ Installing Cheer Generator 4.0 ” on page 11 describes information about installation and registration of Cheer Generator 4.0.
Chapter 2	“ Understanding Cheer Generator ” on page 23 describes concept and components of Cheer Generator 4.0 interface.
Chapter 3	“ Using Cheer Generator 4.0 ” on page 31 includes information about how to use Cheer Generator 4.0.
Chapter 4	“ Limitations ” on page 75 discusses the limitations of Cheer Generator 4.0.

Using Cheer Generator 4.0 Online Documentation

Online documentation is included on the Cheer Generator 4.0 installation CD. This is a PDF format document. In order to open this document, you need to install Adobe Acrobat™ Reader.

To view an online document:

1. Insert the Cheer Generator 4.0 CD into CD-ROM drive.
2. Documentation files are located in the \Doc directory on the CD.
3. If you do not already have the Adobe Acrobat reader installed on your system, you can download the latest version of the program from Adobe's web site (www.adobe.com).
4. Double-click the manual's icon to open it.

Using Cheer Generator 4.0 Online Help

You can display Cheer Generator 4.0 help by clicking **Contents** from the **Help** menu.

Every Help window includes a Help Menu Bar and a Help Selection Bar.

The Help dialog contains the following items:

Option	Description
Contents tab	Lists information organized by category.
Index tab	Lists the Help index. Type a topic you want to find or scroll through the list to search for Help topics.
Find tab (Windows)	Allows you to search the Help system for specific words and phrases.
Favorite	You can save active topic in favorite folder.

Support

For updated information about this product, including system requirements, and a list of current service packs available from CheerSpirit.com, visit our web site:

<http://www.cheerspirit.com/>

You can contact Customer Support by sending an e-mail to support@cheerspirit.com or send a letter to the following address.

PO BOX 2744

Paso Robles, CA 93447



Before using Cheer Generator

1

This section provides installation and registration details about Cheer Generator 4.0. Installation and registration includes the following topics:

Section	Description
“Installing Cheer Generator 4.0” on page 11	Describes detailed steps on installing Cheer Generator 4.0.
“Uninstalling the Cheer Generator 4.0” on page 15	Describes detailed steps on uninstalling Cheer Generator 4.0.
“Registering Cheer Generator 4.0” on page 16	Describes how to register Cheer Generator 4.0.

Installing Cheer Generator 4.0

This section guides you through the installation of Cheer Generator 4.0.

Note Before installing Cheer Generator 4.0, please visit the CheerSpirit.com web site at www.cheerspirit.com for a list of the latest operating system and product updates.

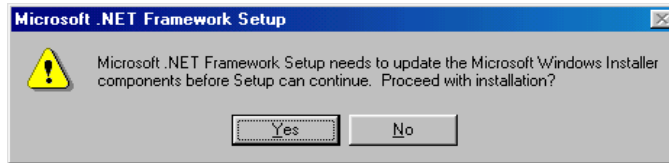
Installing the Cheer Generator 4.0 on Windows 98/ME/2000/XP

Use the following steps to install Cheer Generator 4.0 on Windows systems

To install the Cheer Generator 4.0 components:

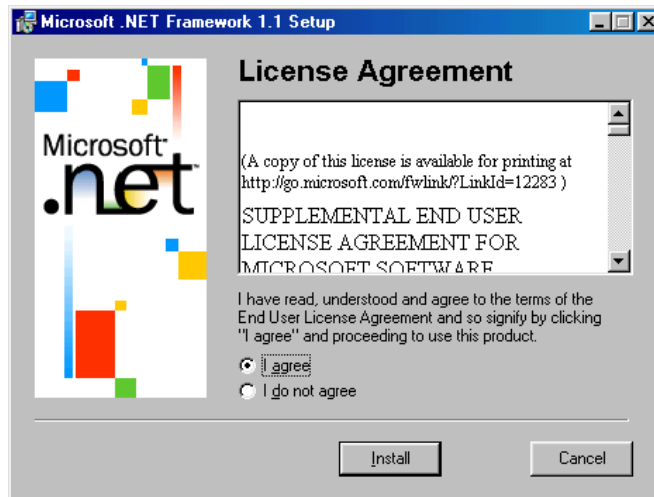
- From the Cheer Generator 4.0 installation CD, double click on setup.exe. If your system does not have Windows Installer, Windows Installer is installed first. After the installation, it may prompt you restart the system. If your system already has Windows Installer installed, this message will not be displayed.

If the following message appears, please click on the **OK** button. If not please proceed Step 2.



6. If the following message appears, please Select **I agree** and click on the **Select** button to continue to install. If the message is not shown, please proceed 3.

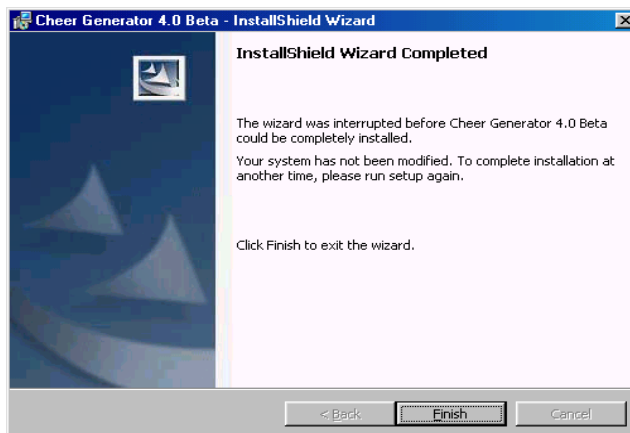
Note You need Microsoft .Net Framework 1.0 to run Cheer Generator 4.0.



7. After installing Microsoft .Net Framework 1.1 is complete, if the following message appears, you need to install WMI CORE components from Microsoft. This message maybe displayed for Windows 98 and NT users.



Please click on the "OK" button. Please click on the "Finish" button.



Please download the WMI (wmicore.exe) file from Microsoft website. The following is the latest download site as of March 2005.

<http://www.microsoft.com/downloads/details.aspx?displaylang=en&FamilyID=AFE41F46-E213-4CBF-9C5B-FBF236E0E875>

If you have problem finding the site, please contact CheerSpirit.com technical support @ support@cheerspirit.com or go to our website's support page.

After installing WMI, please reboot the system and start Cheer Generator installation.

8. The Welcome window appears. Click **Next** to proceed with the installation. The Software License Agreement appears. To accept the terms of this agreement, click **Yes**. Select Installation Folder windows appears. If you would like to change the destination folder, specify the path you would like to install to, otherwise, please click **Next**. We recommend you to keep the installation folder unchanged.
9. The Confirm Installation Windows appears. Click **Next**.
10. After installation has completed, Cheer Generator 4.0 Information is displayed. Please read this information and click **Next**.
11. Installation Complete Windows appears. Please click **Close**.
12. You may be prompted to reboot/restart your system, if so, please reboot/restart your system.

Uninstalling the Cheer Generator 4.0

Uninstalling Cheer Generator 4.0 is easy. You can uninstall this product in the same method as you normally uninstall other products.

To uninstall the Cheer Generator 4.0 components:

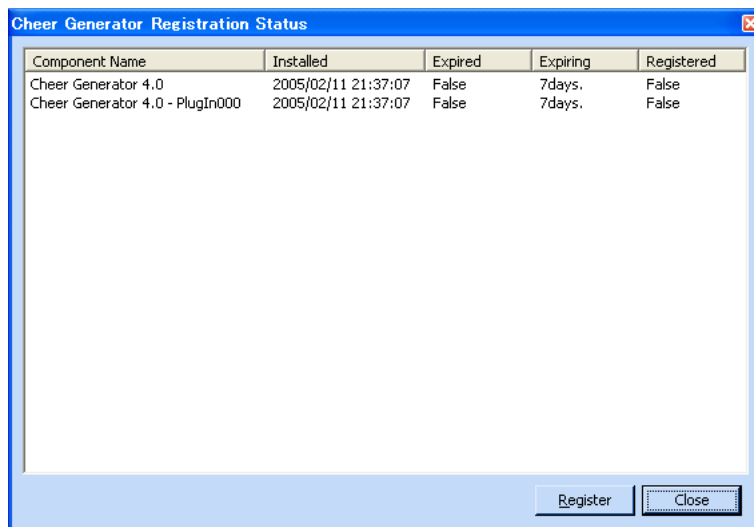
1. From the **Windows Control Panel**, select **Add/Remove Programs**.
2. At **Add/Remove Programs Properties** dialog, select **Cheer Generator 4.0**.
3. Click **Add/Remove**.
4. At **Welcome** Windows, Select Remove Cheer Generator 4.0 and click Finish.
5. Cheer Generator is now being uninstalled. Click **Close** to close uninstall Window.
6. At Add/Remove Programs Properties dialog, click **OK** to close dialog box.

Registering Cheer Generator 4.0

Caution You can only use Cheer Generator 4.0 for 30 days without registering this product. Please register the product as soon as possible. Even though you are a valid customer, you need to register this product to use more than 30 days.

Caution To register your product, you need to send your serial number e-mail address, and your first name and last name to cheergenerator@cheerspirit.com.

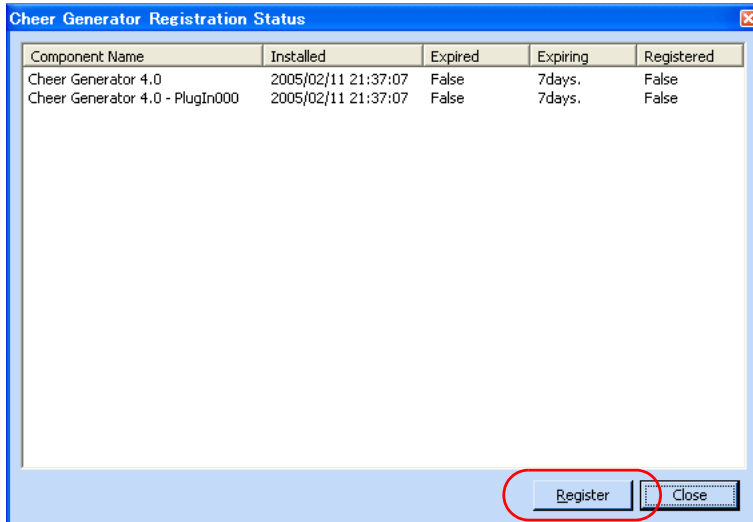
Once you start Cheer Generator 4.0, the Cheer Generator Registration Status dialog box is displayed. In this dialog box, you can find the status of the Cheer Generator Base product and plug-in products that you have installed in your system.



Note If you have already registered all products, this dialog box will not be shown. This dialog box can be opened anytime from the Help menu. Please select Plug-In Information from the Help menu. This dialog box tells you when each Plug-In was installed, if they have been registered, and when they will expire if they have not been registered.

To get serial number

1. Select **Register Product** from **Help** menu or click on the **Register** button at **Cheer Generator Registration Status** dialog box.



2. **Cheer Generator Registration** dialog box is displayed.

Cheer Generator Registration

Serial Number:
SIP1CRFGTLOPOLC::@:::CGB000

Email Address:
[Empty field]

First Name:
[Empty field]

Last Name:
[Empty field]

Registration Key:
[Empty field]

Registration Steps:
Please enter your Email Address, First Name and Last Name in appropriate fields.
Please Click on Send Email button. This will open up an Email messages with address.
Address, Subject and serial number are already entered in the email. Please send this email.
Or you can also copy serial number to clipboard by clicking on Copy button and then

Send Email Copy Register Cancel

Your serial number is displayed at the **Serial Number** field. This serial number is unique to your computer so your registration key will not work on other computers.

Note In order to obtain a registration key, first you need to request the registration key from CheerSpirit.com. Please send your serial number, E-mail address, and First Name and Last Name to cheergenerator@cheerspirit.com.

3. Please enter your E-mail address, first name and last name and then click on the **Send Email** button.

Cheer Generator Registration

Serial Number:
SIP1CRFGTLOPOLC::@@::CGB000

Email Address:
cheergenerator@cheerspirit.com

First Name:
Cheer

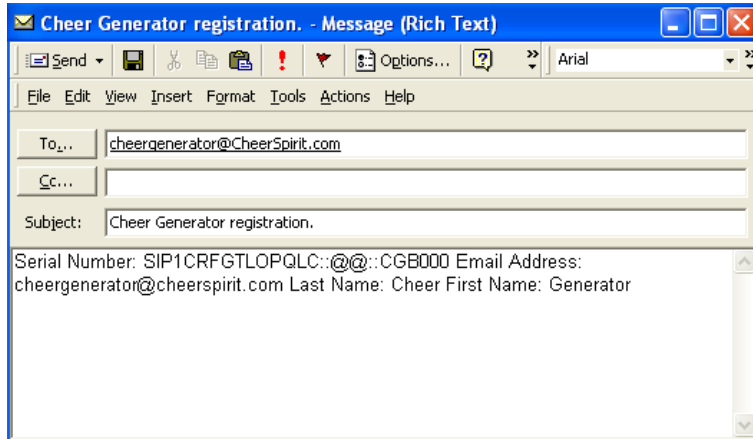
Last Name:
Generator

Registration Key:

Registration Steps:
Please enter your Email Address, First Name and Last Name in appropriate fields.
Please Click on Send Email button. This will open up an Email messages with address.
Address, Subject and serial number are already entered in the email. Please send this email.
Or you can also copy serial number to clipboard by clicking on Copy button and then

Send Email Copy Register Cancel

Your default E-mail application should launch and all the necessary information should be entered in that E-mail. If you do not have E-mail setup in your computer or E-mail is not launched automatically, you may click on the "Copy" button. This will copy the information onto the clipboard and then you can paste it into your E-mail or text editor and then print it.



Caution Every time you install a new plug-in, you will need to register your plug-in. We would recommend that you install all plug-ins first and then request a registration key. By doing it in this manner you will receive a registration key that works for all the plug-ins you have installed.

To register the product

1. Select **Register Product** from the **Help** menu or click on the **Register** button at the **Cheer Generator Registration Status** dialog box.
2. **Cheer Generator Registration** dialog box is displayed.



Cheer Generator Registration

Serial Number:
SIPI1CRFGTLOPOLC::@:::CG6000

Email Address:
cheergenerator@cheerspirit.com

First Name:
Cheer

Last Name:
Generator

Registration Key:
Enter Registration Key

Registration Steps:
Please enter your Email Address, First Name and Last Name in appropriate fields.
Please Click on Send Email button. This will open up an Email messages with address.
Address, Subject and serial number are already entered in the email. Please send this email.
Or you can also copy serial number to clipboard by clicking on Copy button and then

Send Email Copy **Register** Cancel

3. Please enter the registration key provided in the **Registration Key** field. Please make sure that you enter the same E-mail address, first name and last name that you have submitted to CheerSpirit.com
4. Click **Register**.



Understanding Cheer Generator

2

This section provides information on using Cheer Generator 4.0.

Using Cheer Generator 4.0 includes the following topics:

Section	Description
“Starting Cheer Generator 4.0” on page 23	Describes how to start Cheer Generator 4.0.
“Introducing the Cheer Generator 4.0” on page 24	Describes how Cheer Generator 4.0 works and some of its components.

Starting Cheer Generator 4.0

Use the following steps to start the Cheer Generator 4.0 on Windows-based or UNIX-based platforms.

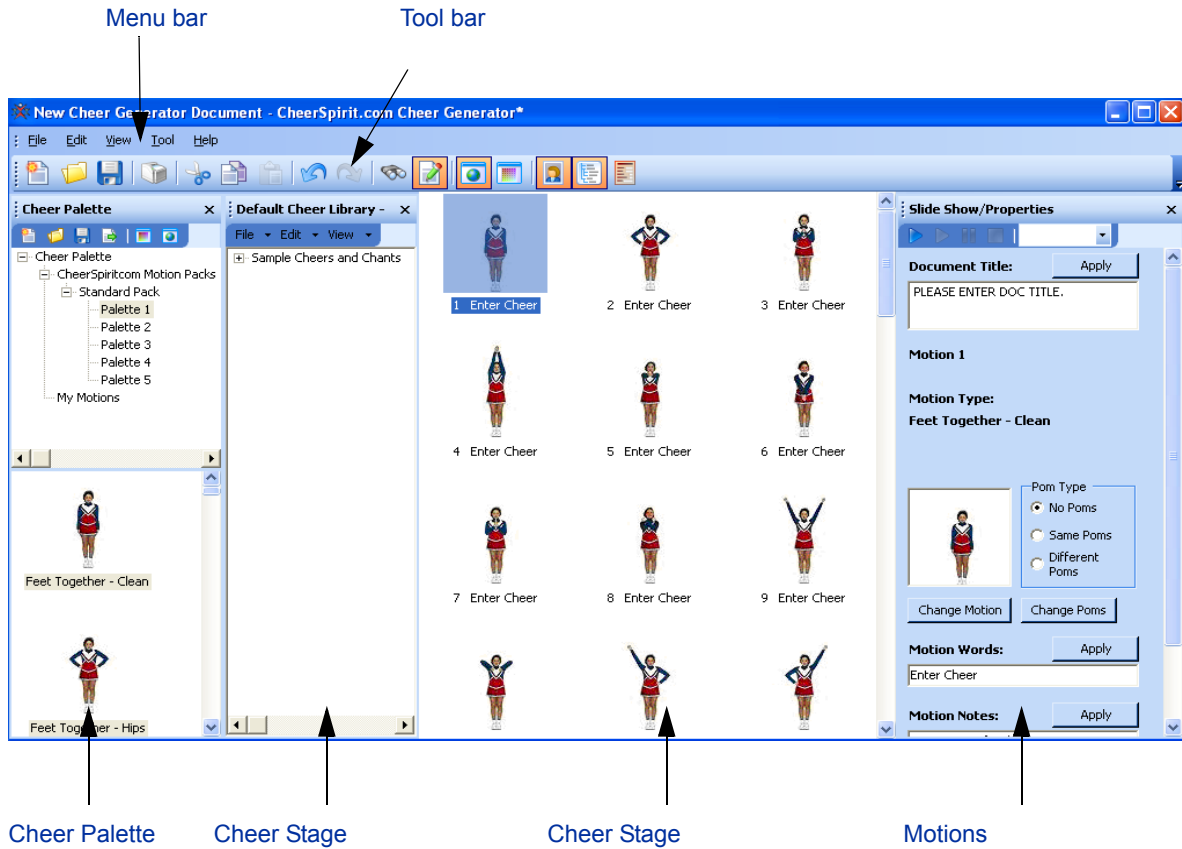
1. From the Windows Taskbar, click **Start**.
2. Point to **Programs, CheerSpirit.com** and **Cheer Generator 4.0**, and then click **Cheer Generator 4.0**.

The Cheer Generator 4.0 starts.

Caution If you have not registered your product, **Cheer Generator Registration Status** dialog box will appear. Please see [“Registering Cheer Generator 4.0”](#) on page 16 for registering your product. If you continue to use this product longer than 30 days without registering, you will not be able to start this product. If you would like to continue to use Cheer Generator 4.0, please register this product. You may still reactivate Cheer Generator even after it expires by registering it.

Introducing the Cheer Generator 4.0

The Cheer Generator 4.0 consists of multiple interface components, such as a Cheer Palette, Cheer Stage, Cheer Library and Cheer Properties. In addition, Cheer Generator 4.0 also uses a Menu bar and a Toolbar, which allow you to make modifications to the way information is presented.



Main Components

Cheer Palettes

The Cheer Palette contains the elements you will use to build your cheers. The Cheer Palette contains all motions such as Standard, Lunges, Jumps, Tumbling, and Stunts or any other plug-ins that you have installed. The Standard palette included with Cheer Generator 4.0 contains more than 700 cheer motions. The use of this palette is very simple, First, you need to select the desired plug-in, such as Standard, Lunges or Kneeling and then select a palette. All motions in the selected palette will be displayed. Select desired motion(s), then double click or drag and drop them onto the Stage. There is also a text view instead of graphical view. For more details on how to use the Cheer Palettes, please see [“Working with Cheer Palettes”](#) on page 47.

Cheer Stage

Everything on this stage can be a part of your cheer document. You can assign a title to this document, add, delete, move motions on the stage, edit, motions and change the properties of motions. For more detail of how to use the Cheer Stage, please see [“Working with Document and Stage”](#) on page 32.

Cheer Properties

The Cheer Properties component displays information about motion(s) that you have selected on the stage or palette. You can change the motion image, cheer words, cheer notes as well as switch to motions using poms. You can also change the document’s text.

Cheer Library

The Cheer Library allows you to create a library for your Cheers and Chants. You can create your own cheers and chants and then you can drag them on to existing motions on the stage. It will automatically add words to motions on the stage. Cheer generator 4.0 comes with default cheer palettes, which contain the words to more than 70 cheers and chants. This tool is very useful when you are having trouble thinking up your own cheer words or simply want to create new cheers in as little time as possible. You can select from event specific cheers or chants for Football, Basketball, All-purpose and more. For more details no how to use the Cheer Library, please see [“Working with the Cheer Library”](#) on page 56.

My Motions

My Motions is a special palette that allows you to save your favorite motions or most frequently used motions so that you can use them later with the same or another document. For more details on how to use the My Motions Palette, please see [“Working with My Motions Palettes”](#) on page 51.

Menu Bar

The Cheer Generator 4.0's Menu bar offers the following selections: File, Edit, View, Tool and Help.

File

The following commands can found under the File menu.

File Menu Commands

New	Open a new Cheer document.
Open	Open an existing document
Save	Save an active document.
Save as	Save an active document as different name.
Page Setup	Select a Printer and to configure printer's properties.
Print	Print current document.
Print Preview	Display print preview of current document.
Exit	Close the Cheer Generator 4.0.

Edit

The following reports can be found in the Edit menu.

Edit Menu Reports

Undo	Undo the last command, including Redo. This command becomes unavailable when there is nothing to undo
Redo	Cancel the last Undo command. This command becomes unavailable when there is nothing to redo.
Cut	Remove the currently selected motion(s) from the document and put them on the clipboard. This command becomes unavailable if no motion is currently selected.
Copy	Copy the currently selected motion(s) to the clipboard. This command becomes unavailable if any motion is selected.
Paste	Insert the motions(s) in the clipboard at the cursor position. This command becomes unavailable if there is no motion on the clipboard.

Edit Menu Reports

Delete	Remove the currently selected motion(s) from the document. This command becomes unavailable if no motion is currently selected.
Clear All	Clear all the motions on current document. This operation cannot be undone.
Select All	Select all motions on current document.
Invert Selection	Invert all selected motions on current document.
Find / Replace	Displays the Find / Replace component. This lets you find / replace motion(s) properties.
Properties	Displays SlideShow / Properties component. This components. lets you change motion(s) properties.

View

The following commands are found under the View menu.

View Menu Commands

Cheer Stage	
Image	Displays motions in images view.
Detail	Displays motions in detailed descriptive text.
Cheer Palette	Displays or hides Cheer Palette . For more information on the Cheer Palette, please see “Working with Cheer Palettes” on page 47.
Motion Properties / Slide Show	Displays SlideShow / Properties palette. This components. lets you change motion(s) properties.
Cheer Library	Displays or hides Cheer Library component. For more information on Cheer Library, please see “Working with the Cheer Library” on page 56.
Find Replace Palette	Displays the Find / Replace component. This lets you find / replace motion(s) properties.
Save Layout	Save current palette layout.
Restore Saved Layout	Restore currently saved palette layout.
Restore Default Layout	Restore Cheer Generator 4.0 default palette layout.

Tool

The following commands are found under the Tool menu.

Tool Menu Commands

Slide Show	Launch Slide Show / Properties dialog box. This tool allows you to view motions on the document as an animation. For more information, please see “ Working with the Slide Show ” on page 67.
Report	Launch Report tool. This tool allows you to view motions on the document as text report. For more information, please see “ Working with Reports ” on page 69.

Help

The following Help topics can be found under the Help menu.

Help Menu Topics

Contents	Gain help through the Cheer Generator 4.0 Help.
CheerSpirit.com web site	Open CheerSpirit.com web site.
Register Product	Launch Cheer Generator Registration dialog box. For registering this product, please see, “ Registering Cheer Generator 4.0 ” on page 16.
Plug-In Information	Launch Cheer Generator Registration Status dialog box. For registering this product, please see, “ Registering Cheer Generator 4.0 ” on page 16.
About Cheer Generator 4.0	Shows version and copyright information about Cheer Generator 4.0.

Cheer Generator 4.0 Toolbar

Cheer Generator 4.0's Toolbar is located at the top of the main window and offers a variety of commands. They are also accessible from the menu bar.



Tool Bar

New	Open a new Cheer document.
Open	Open an existing document
Save	Save an active document.
Print	Print current document.
Cut	Remove the currently selected item(s) from the document and put it on the clipboard. This command becomes unavailable if no item is currently selected
Copy	Copy the item(s) the cursor to the clipboard. This command becomes unavailable if any item is selected.
Paste	Insert the contents of the clipboard at the cursor position, or Replace the current selection. This command becomes unavailable if there is no item on the clipboard.
Undo	Undo the last command, including Redo. This command becomes unavailable when there is nothing to undo
Redo	Cancel the last Undo command. This command becomes unavailable when there is nothing to redo.
Find Replace Palette	Displays the Find / Replace dialog box. This lets you find / replace motion(s) properties.
Motion Properties / Slide Show	Displays SlideShow / Properties palette. This component lets you change motion(s) properties.
Image	Displays motions in images view.

Tool Bar

Detail	Displays motions in detail view.
Cheer Palette	Displays or hides Cheer Palettes. For more information on Cheer Palettes, please see “Working with Cheer Palettes” on page 47.
Cheer Library	Displays or hides Cheer Library. For more information on the Cheer Library, please see “Working with the Cheer Library” on page 56.
Report	Launch Report tool. This tool allows you to view motions on the document as a report. For more information, please see “Working with Reports” on page 69.



Using Cheer Generator 4.0

3

This section provides information on using Cheer Generator 4.0.

Includes the following topics:

Section	Description
“Working with Document and Stage” on page 32	Describes how to work with components on the Stage.
“Working with Motions” on page 35	Describes how to work with motions
“Working with Cheer Palettes” on page 47	Describes how to work with Cheer Palettes.
“Working with My Motions Palettes” on page 51	Describes how to work with My Motions Palette.
“Working with the Cheer Library” on page 56	Describes how to use the Cheer Library.
“Working with the Slide Show” on page 67	Describes how to work with the Animation Slide Show.
“Working with Reports” on page 69	Describes how to work with Reports.
“Other Tools” on page 72	Describe other tools.

Working with Document and Stage

Starting a new document

To start a new document:

1. From the **File** menu, select **New**.
or click on the **New** button from the toolbar.



Opening a document

To start a new document:

1. From the **File** menu, select **Open**.
or click on the **Open** button from the toolbar.
2. Select the drive and folder where file is stored.
3. In the File Name box, click a filename, then click **Open**.



Saving an active document

To save a document:

1. From the **File** menu, select **Save**.
or click on the **Save** button from the toolbar.
2. If your file is not named yet, **Save As** dialog box is displayed. In the File Name box, type the filename.
3. Select the drive and folder where you want the file to be stored.
4. In the File Name box, click a filename, then click **Save**.



How to save a document with a different name

1. From the **File** menu, select **Save As**.
2. If your file is not named yet, **Save As** dialog box is displayed. In the File Name box, type the filename.
3. Select the drive and folder where you want the file to be stored.
4. In the File Name box, click a filename, then click **Save**.

Printing an active document

To setup printer

1. From the **File** menu, select **Page Setup**.
2. **Print Setup** dialog is displayed.
3. Select printer you want to use.
4. Click **OK**.

To view a print preview

1. From the **File** menu, select **Print Preview**.
2. **Print Preview** dialog is displayed.
3. If you wish to print the active document, click **Print**.

To print an active document

1. From the **File** menu, select **Print**.
Or click on the **Open** button from the toolbar.



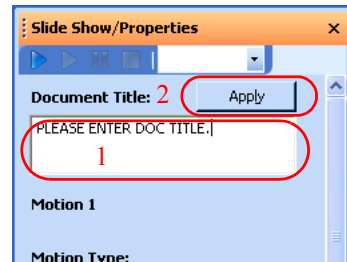
2. The document will be printed.

Editing a document title

You can enter your original title into the **Document Title** field in **SlideShow / Properties** palette. You can also cut, copy and paste text into the field using the **Cut**, **Copy**, **Paste** commands accessible from the context sensitive menu by right clicking on the mouse.

To edit a title.

1. If the **SlideShow / Properties** palette is not already open, select **Motion Properties / Slide Show** from the **View** Menu.
2. Start typing in the **Document Title** field.
3. Click on the **Apply** button.



Exiting Cheer Generator 4.0

To Exit Cheer Generator 4.0

1. From the **File** menu, select **Exit**.

Working with Motions

This section describes how to add, move, delete and edit motions on the stage. You can add a motion to a document using the Cheer Palette. For more information of how to use the Cheer Palette, please see “[Working with Cheer Palettes](#)” on page 47.

Adding motions to the Stage

You can add up to 256 motions per document. Adding motions is an easy task, just double click on the motion(s) or drag and drop them onto the Cheer Stage from the Cheer Palette.

Caution When you add motions, it will be added at the end of cheer unless you drop them between motions.

To add motion(s) to the Stage.

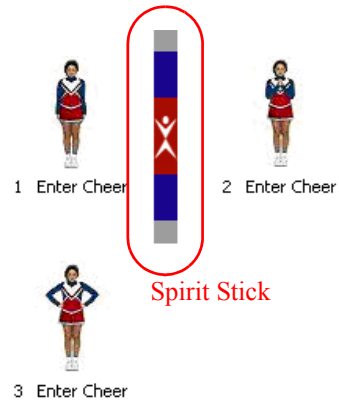
1. Select the motion(s) you want to add from the Cheer Palette. For more information on how to use the Cheer Palette, please see “[Working with Cheer Palettes](#)” on page 47.
2. Drag and drop the motion(s) on to the stage.
3. Or double click on a motion if you want to add only one motion.

Inserting motions to the Cheer Stage

Inserting a motion(s) between existing motions on the cheer stage is similar to adding a motion except that you need to specify the destination.

To insert a motion between existing motions on the Stage.

1. Select the motion(s) you want to insert from the Cheer Palette. For more information on how to use the Cheer Palette, please see “[Working with Cheer Palettes](#)” on page 47.
2. Drag and drop the motion(s) on to the motion that will ultimately follow the motion you are inserting. **A Spirit Stick** will be displayed and help you to see where you are attempting to insert motions.



Caution When you drop motions from the Cheer Palette to a destination motion on the Stage, the motion will be added before the destination motion. When you drop the motion to the last motion on the stage, you are prompted to add in front of destination motion or add it at the end of the motion.

Moving a motion

You can change the order of motions on the Stage.

To move a motion to another location on the Stage.

1. On the Stage, select the motion(s) you want to move and start dragging them.
2. Drop the motion(s) on to the motion that will ultimately follow the motion(s) you are dragging.
3. Motion will be moved in front of the destination motion.

Caution When you drop the motion to the last motion on the stage, you are prompted to move it in front of destination motion or add it at the end of the motion.

Deleting a motion

When you do not need a specific motion on the stage, you can delete it.

To delete a motion from the Stage.

1. On the Stage, select the motion you want to delete.
2. Enter **** key or **<Back Space>** key or Select **Delete** from **Edit** Menu.

Cut, Copy and Paste a motion

You can cut, copy and paste a motion to and from the Stage.

To cut a motion

1. On the Stage, select the motion you want to cut.
2. Enter **<Ctrl-X>** key or Select **Cut** from **Edit** Menu.

To copy a motion

1. On the Stage, select the motion you want to copy.
2. Enter **<Ctrl-C>** key or Select **Copy** from **Edit** Menu.

To paste a motion

1. On the Stage, select the location you want to paste to.
2. Enter <Ctrl-P> key or Select **Paste** from the **Edit** Menu.

Clearing all motions

You can clear all the motions on the Stage. This command is very useful when you want to start over again but you want to keep the title intact. Or, if you simply start a new cheer document, Click on **New** button from the toolbar or select **New** from the **File** menu.

To clear motion(s)

1. Select **Clear** from the **Edit** Menu.

Caution You cannot undo the Clear command.

Editing a motion

You can change the cheer words, cheer notes, cheer images and poms on each motion using the **SlideShow / Properties** palette.

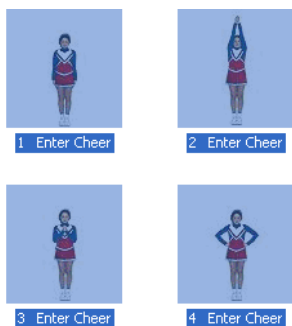
To enter Motion Words associated with motions.

1. If the **SlideShow / Properties** palette is not already open, select **Motion Properties / Slide Show** from the **View** Menu. Select the motion that you want to enter motion words for.

The image shows a grid of four cheerleader icons, each labeled 'Enter Cheer' and numbered 1 through 4. An arrow points from the first icon to the 'Slide Show/Properties' palette. The palette has a 'Document Title' field with an 'Apply' button. Below that is a 'Motion 1' section with 'Motion Type: Feet Together - Clean'. There is a 'Pom Type' section with radio buttons for 'No Poms' (selected), 'Same Poms', and 'Different Poms', along with 'Change Motion' and 'Change Poms' buttons. At the bottom, there are 'Motion Words' and 'Motion Notes' fields, each with an 'Apply' button. A red oval highlights the 'Motion Notes' field and its 'Apply' button. Arrows and text labels indicate the steps: '1. Select a motion or motions' points to the first icon, '2. Enter motion words' points to the 'Motion Words' field, and '3. Click on Apply' points to the 'Apply' button for 'Motion Notes'.

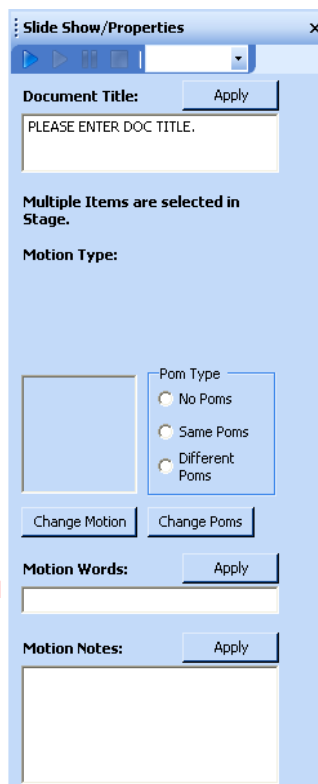
2. Start typing in the **Motion Words** field.
3. Click on the **Apply** button.

Note You can also change motion words for multiple motions.



1. Select multiple motions

2. Enter motions words for selected motions



3. Click Apply

Entering Cheer Notes for each motion.

You can enter motion specific information to Cheer Notes.

Caution Cheer Notes are NOT printed with the cheer document. You need to run a cheer report in order to print the Cheer Notes. For more information, please see “Working with Reports” on page 69.

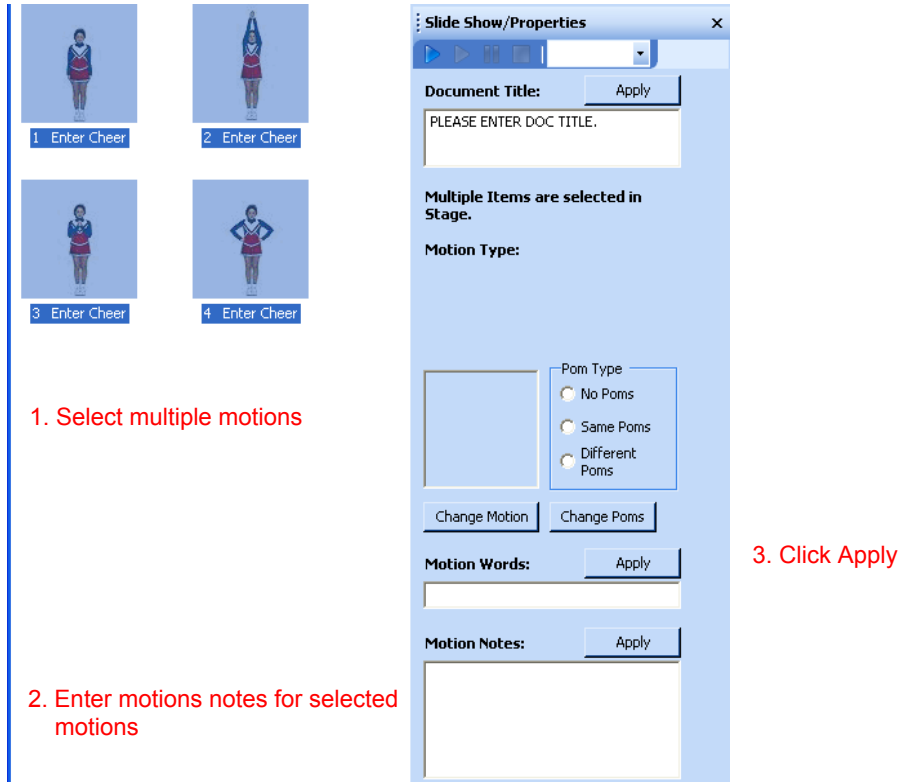
To enter Motion Notes

1. If the **SlideShow / Properties** palette is not already open, select **Motion Properties / Slide Show** from the **View** Menu. Select the motion(s) that you want to enter motion notes for.

The image shows a grid of four cheerleader icons labeled '1 Enter Cheer', '2 Enter Cheer', '3 Enter Cheer', and '4 Enter Cheer'. An arrow points from the text '1. Select a motion or motions' to the first icon. To the right is a screenshot of the 'Slide Show/Properties' palette. The 'Motion 1' section shows 'Motion Type: Feet Together - Clean'. Below this is a 'Pom Type' section with radio buttons for 'No Poms' (selected), 'Same Poms', and 'Different Poms'. There are 'Change Motion' and 'Change Poms' buttons. The 'Motion Words' field contains 'Enter Cheer'. The 'Motion Notes' field is empty, and the 'Apply' button next to it is circled in red. An arrow points from the text '2. Enter motion notes' to the 'Motion Notes' field. Another arrow points from the text '3. Click on Apply' to the 'Apply' button.

2. Start typing in the **Motion Notes** field.
3. Click on the **Apply** button.

Note You can also change motion words for multiple motions.



The image shows a software interface for editing motions. On the left, four icons of a cheerleader in different poses are arranged in a 2x2 grid. Each icon has a blue box below it with the text "1 Enter Cheer", "2 Enter Cheer", "3 Enter Cheer", and "4 Enter Cheer" respectively. To the right is a "Slide Show/Properties" dialog box. The dialog box has a title bar with a close button (X). Below the title bar are navigation icons and a dropdown menu. The "Document Title:" field has an "Apply" button and a text input area containing "PLEASE ENTER DOC TITLE.". Below this is a message: "Multiple Items are selected in Stage." followed by "Motion Type:". There is a "Pom Type" section with three radio buttons: "No Poms", "Same Poms", and "Different Poms". Below this are "Change Motion" and "Change Poms" buttons. The "Motion Words:" field has an "Apply" button and a text input area. The "Motion Notes:" field has an "Apply" button and a text input area. Red text annotations are present: "1. Select multiple motions" is next to the icons; "2. Enter motions notes for selected motions" is below the icons; and "3. Click Apply" is next to the "Apply" button in the "Motion Words:" field.

1. Select multiple motions

2. Enter motions notes for selected motions

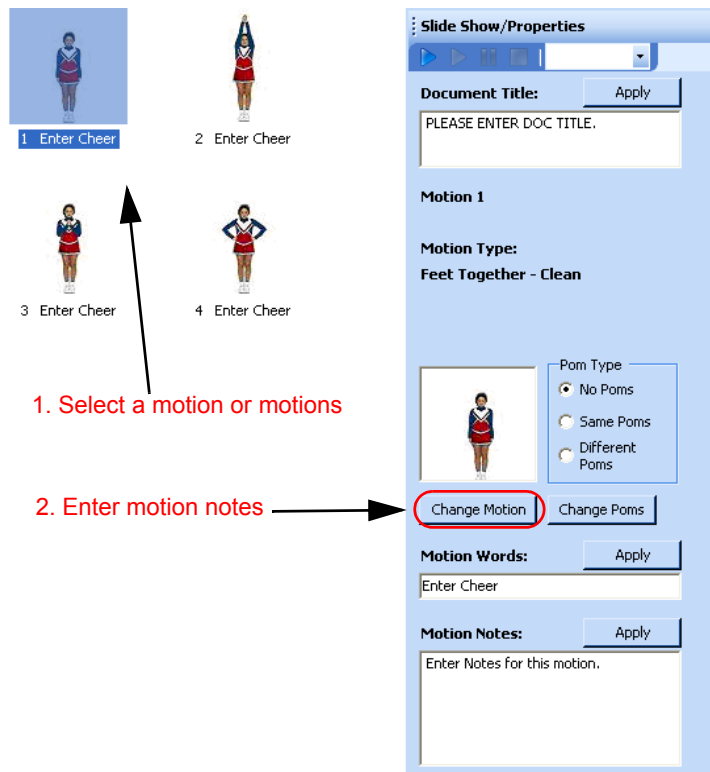
3. Click Apply

Changing the image for selected motions

With Cheer Generator 4.0, you can change the image of motions already added on the stage.

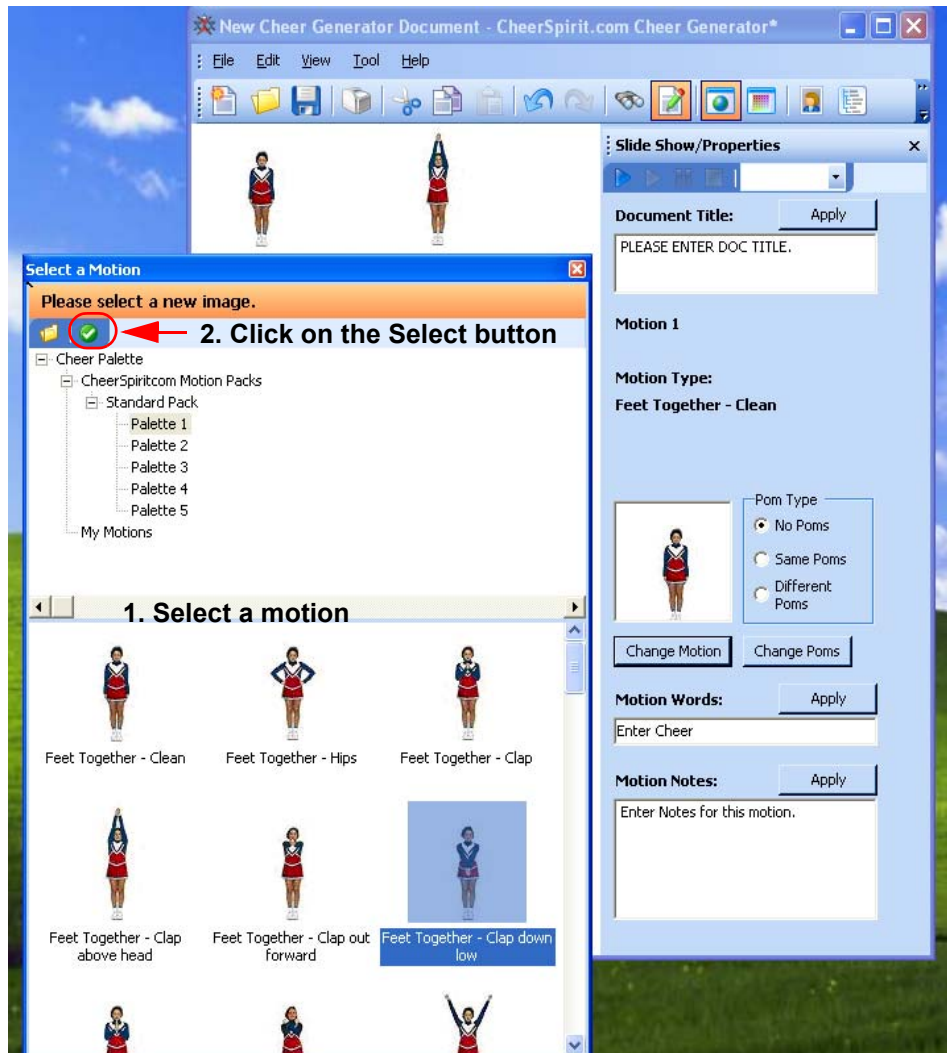
To change a Motion Image

1. If the **SlideShow / Properties** palette is not already open, select **Motion Properties / Slide Show** from the **View** Menu. Select the motion(s) that you want to enter change image.



2. Click on the **Change Motion** button.

3. Select a Motion dialog is displayed.



4. Select a motion and click on the **Select** button.

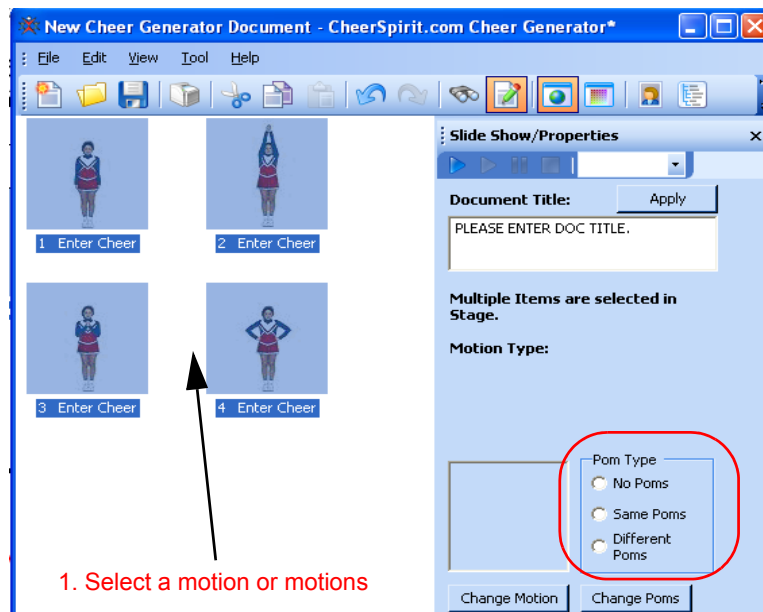
Note You can also change motion images for multiple motions.

Changing poms for selected motions

One great new enhancement for Cheer Generator 4.0 is the support for Poms. You can change the pom setting per each motion. Supported types are No Poms, Same Poms, and Different Poms.

To change pom type for motion

1. If the **SlideShow / Properties palette** is not already open, select **Motion Properties / Slide Show** from **View** Menu. Select the motions that you want to enter change the image for.



1. Select a motion or motions

2. Select desired pom type

2. Select desired pom type from the **Pom Type** box.

Changing the Cheer Stage views

With Cheer Generator 4.0, you can switch the view on the stage between detailed and image views. Image view will give you graphical view of the motions on the stage, while detail view shows the whole list of motion properties.

To change Cheer Stage views

1. Select **Image** or **Detail** from the **View - Stage** menu. Or you can click on the **Image** or the **Detail** button.



Image View



Detail View

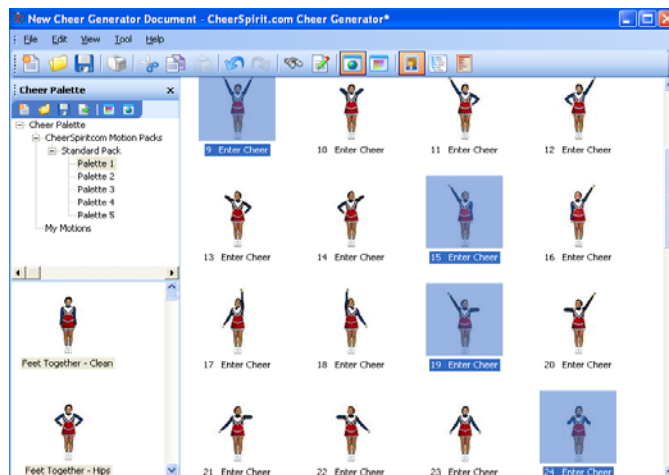
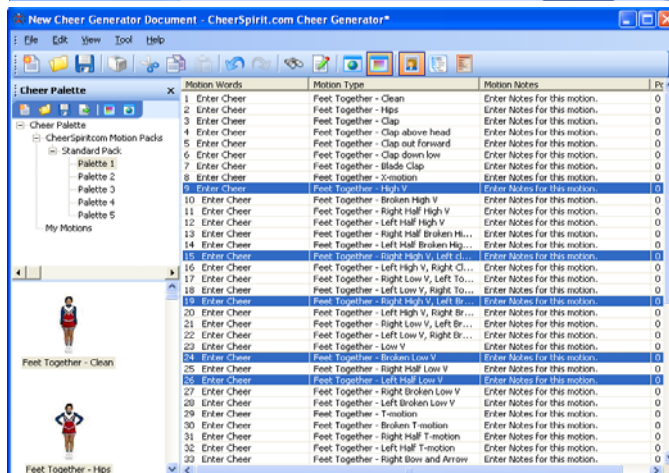


Image View



Detail View

Working with Cheer Palettes

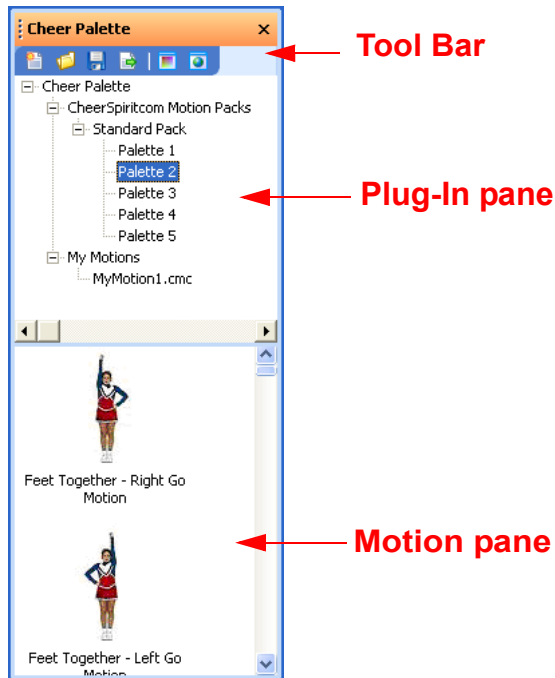
Navigating Cheer Palettes

There are five standard Cheer palettes include with Cheer Generator 4.0. Each palette contains more than 50 motions.

Note CheerSprit.com has available a Cheer Generator Plug-In Packs. These include Lunges, Jumps Kneeling, Tumbling, Liberties, Squats and Hip Dips and Sign packs. We also plan to release more speciality moves and motions. For more information, please visit www.cheerspirit.com.

Cheer Palette Components


The Cheer Generator 4.0 Cheer Palette consists of multiple interface components: Tool Bar, Plug-In pane and Motion pane.



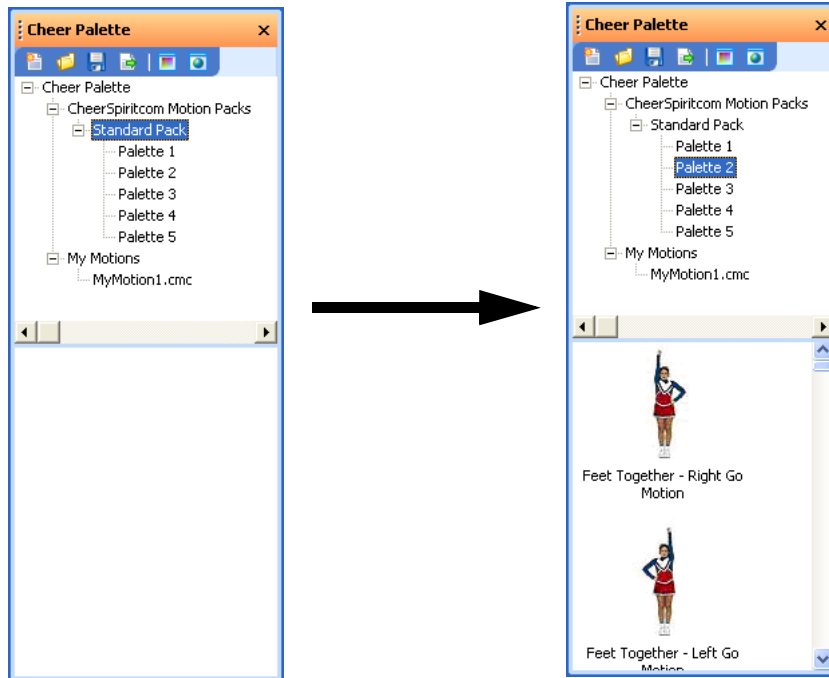
Changing a palette

Basic Cheer Generator 4.0 comes with five palettes. Each palettes contains more than 50 motions. You can easily navigate each palette by just clicking on the shortcut.

To change a palette

1. If you do not see the **Cheer Palette**, select the **Cheer Palette** from the **View** menu or Click the **Cheer Palette** icon on the toolbar.
2. There are two panes in the **Cheer Palette**. The top pane is the Plug-In Navigator. You can select a desired Plug-In and its palettes. 
3. Click on the + sign next to the **Cheer Palette** or double click on the **Cheer Palette**
4. Now you see **CheerSpiritcom** Motion Packs and My Motions
5. Double click on **CheerSpiritcom** Motion Packs. You should see all the Plug-Ins that you have installed such as **Standard Pack**, or **Plug-In 4 Jumps**.
6. Please double Click on **Standard Pack**. You will see five palettes under this standard Plug-In.
7. At the top pane of **the Cheer Palette**, click on the palette that you want to display.

- Selected palette will be displayed at the bottom side.

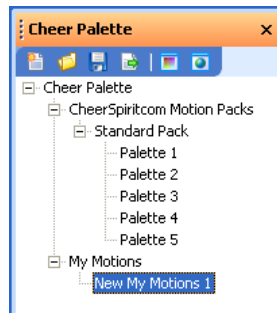


Working with My Motions Palettes

You can create your favorite motions into the My Motions Palette and then use them again for the same or other documents.

To create a new My Motions palette

1. If you do not see the **Cheer Palette**, select the **Cheer Palette** from the **View** menu. At the **Cheer Palette**, click on the **New** button.
A New My Motions palette is created under the **My Motions** tree.

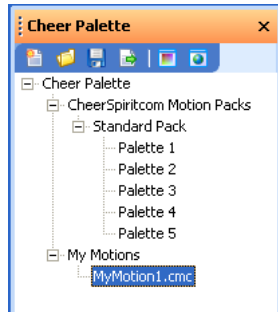


To open a My Motions palette

1. If you do not see the Cheer Palette, select the **Cheer Palette** from the **View** menu. At the **Cheer Palette**, click on the **Open** button.
Open Cheer Generator My Motions file dialog box is displayed.
2. Select the drive and folder where the file is stored.
3. In the **File Name** box, click a filename, then click **Open**.




4. File is added under My Motions tree.



Note You cannot open a file with the same names as one that is already open.

To save a My Motions palette

1. If you do not see the **Cheer Palette**, select the **Cheer Palette** from the **View** menu. At the **Cheer Palette**, click on the **Save** button. **Save Cheer Generator My Motions file** dialog box may be displayed. 
2. Select the drive and folder where the file is stored.
3. In the **File Name** box, click a filename, then click **Save**.

To Close a My Motions palette

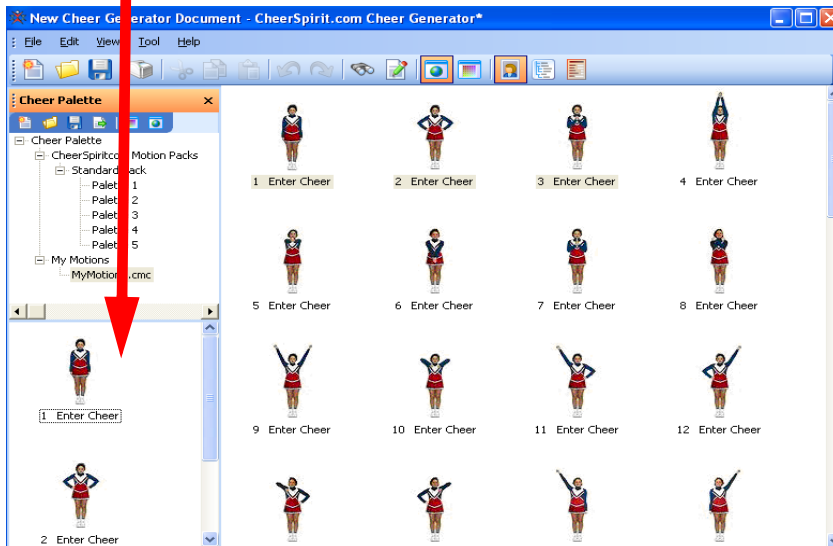
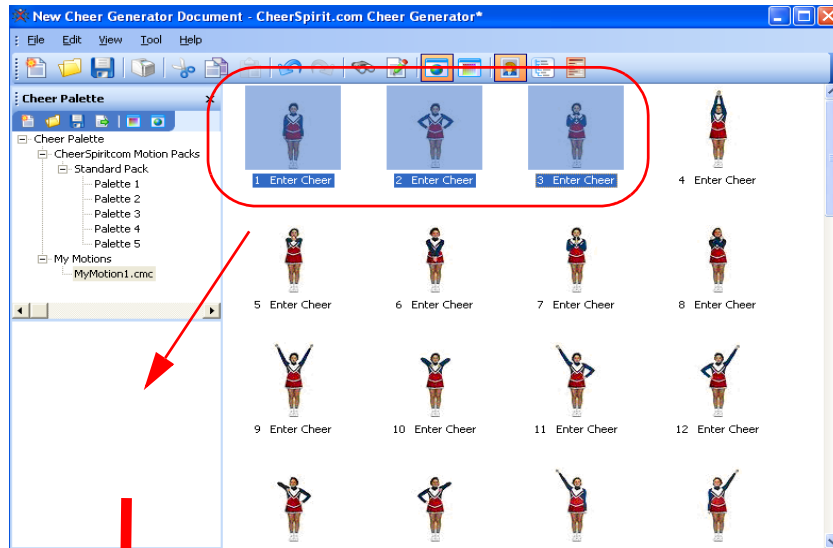
1. If you do not see the **Cheer Palette**, select **Cheer Palette** from the **View** menu. At the **Cheer Palette**, click on the **Close** button.
Selected My Motions is closed.



Adding a motion to a My Motions palette

To add a motion to a My Motions palette

1. Select the motion you want to add to a desired My Motion palette.
2. Drag and drop the motion on to the desired My Motions palette.



Moving a motion on a My Motions palette

You can change the order of motions on a My Motion Palette.

To move a motion on a My Motions palette

1. On a My Motions palette, select the motion you want to move and start dragging it.
2. Drop the motion on to the motion that will ultimately follow the motion you are dragging.
3. Motion will be moved to in front of the destination motion.

Deleting a motion from a My Motions palette

When you do not need a specific motion on the My Motions palette, you can delete it.

To delete a motion from a My Motions palette.

1. On a My Motions palette, select the motion you want to delete.
2. Enter **** key or **<Back Space>** key or Select **Delete** from **Edit** Menu.

Clearing all motions in a My Motions Palette

You can clear all the motions on a My Motions palette. This command is very useful when you want to start over again.

To clear a motion

1. Select a desired My Motions palette.
2. Select **Clear Motions** from **Edit** Menu.

Caution You cannot undo Clear command.

Editing a motion in a My Motions Palette

You can change My Motions's motion properties like motions on Cheer Stage using the **SlideShow / Properties** component.

Working with the Cheer Library

Cheer Library contains more than 70 all the time popular cheers and chants. You can also select a cheer or chant and add it to motions on the Stage. With Cheer Generator 4.0, you can create your own Cheer Library. You can also drag multiple texts on multiple motions on the Cheer Stage.

Basic Cheer Generator 4.0 contains the following sample cheers and chants.

Cheer Library

Cheers		Contains various cheers.
	All Purpose	Contains cheers for any occasion.
	BasketBall	Contains cheers for BasketBall.
	FootBall	Contains cheers for FootBall.
	Crowd Participation	Contains cheers for Crowd Participation.
Chants		Contains various chants.
	All Purpose	Contains Chants for any occasion.
	BasketBall	Contains Chants for BasketBall.
	FootBall	Contains Chants for FootBall.

Cheer Library Menu Bar

The Cheer Generator 4.0 Cheer Library's Menu bar offers the following selections: File, Edit, and View.

File

The following commands can found under the File menu.

File Menu Commands

New	
Document	Crate a new Cheer Library document.
Item	Create a new Cheer Library Item.
Open	Open an existing Cheer Library document.
Save	Save an active Cheer Library document.
Save as	Save an active Cheer Library document with a different name.

Edit

The following reports can be found in the Edit menu.

Edit Menu Reports

Undo	Undo the last command, including Redo. This command becomes unavailable when there is nothing to undo
Redo	Cancel the last Undo command. This command becomes unavailable when there is nothing to redo.
Cut	Remove the currently selected item from the document and put them on the clipboard. This command becomes unavailable if no item is currently selected.
Copy	Copy the currently selected item to the clipboard. This command becomes unavailable if no item is selected.
Paste	Insert a item in the clipboard at the cursor position. This command becomes unavailable if there is no item on the clipboard.

Edit Menu Reports

Delete	Remove the currently selected item from the document. This command becomes unavailable if no item is currently selected.
Rename	Rename the currently selected item.
Up	Move up currently selected item.
Down	Move down currently selected item.
Find	Displays the Find dialog box. This lets you find a item in the current document.
Replace	Displays the Replace dialog box. This lets you replace a item in the current document.

View

The following commands are found under the View menu.

View Menu Commands

Collapse All	Collapse all items.
Expand All	Expand all items.
Load Default	Load default Cheer Library.

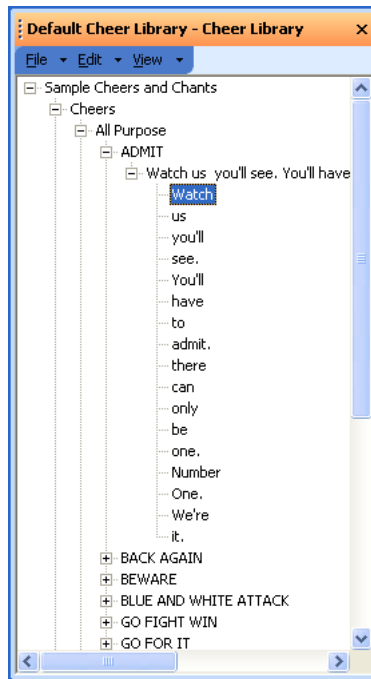
Starting the Cheer Library

To start the Cheer Library

1. Click on the Cheer Library button at the toolbar
Or Select **Cheer Library** from the **View** Menu.



2. The **Cheer Library** is displayed.



Navigating the Cheer Library

Navigating the Cheer Library is very simple.

To navigate the Cheer Library

1. If you do not see the **Cheer Library**, select **Cheer Library** from the **View** menu or Click the **Cheer Library** icon on the toolbar.
2. Double click “**Sample Cheers and Chants**” and then double click on either “**Cheers**” or “**Chants**”.
3. Double click on a category such as “**Football**” or “**Basketball**”.
4. Double click on cheer or chant that you want to use, like “**TOUCHDOWN**”.

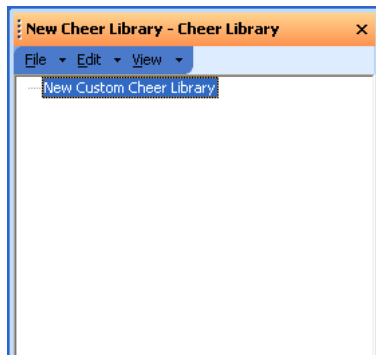


Working with the Cheer Library

You can create your favorite Cheer Library documents and then use them again for the same or other documents.

To create a new Cheer Library document

1. If you do not see the **Cheer Library**, select **Cheer Library** from the **View** menu or Click the **Cheer Library** icon on the toolbar.
2. Select **New - Document** from the **File** menu at the **Cheer Library**.
A new Cheer Library document is created at the **Cheer Library**.



To open a Cheer Library document

1. If you do not see the **Cheer Library**, select **Cheer Library** from the **View** menu or Click the **Cheer Library** icon on the toolbar.
2. Select **Open** from the **File** menu at the **Cheer Library**.
Open Cheer Generator Library file dialog box is displayed.
3. Select the drive and folder where the file is stored.
4. In the File Name box, click a filename, then click **Open**.



To save a Cheer Library document

1. If you do not see the **Cheer Library**, select **Cheer Library** from the **View** menu or Click the **Cheer Library** icon on the toolbar. \
2. Select **Save** or **Save As** from the **File** menu. **Save Cheer Generator Library file** dialog box may be displayed.
3. Select the drive and folder where the file is stored.
4. In the File Name box, click a filename, then click **Save**.



To load the default Cheer Library document

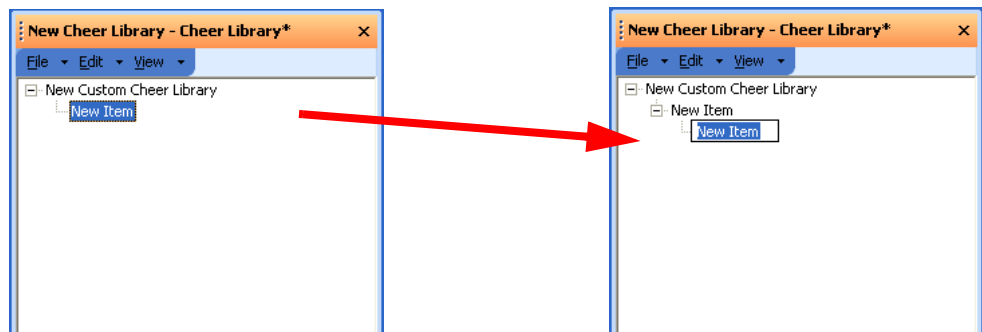
1. If you do not see the **Cheer Library**, select **Cheer Library** from the **View** menu or Click the **Cheer Library** icon on the toolbar.
2. Select **Load Default** from the **View** menu.



Working with Cheer Library Items

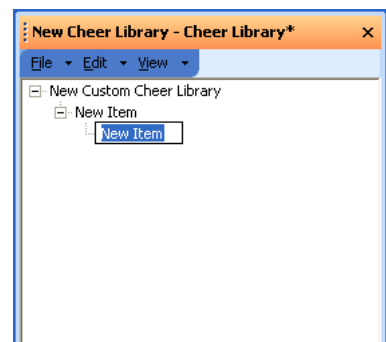
To Add a Cheer Library item

1. Select a parent item to which you want to add an item.
2. Select **New - Item** from the **File** menu.
3. A new item is created under selected item.



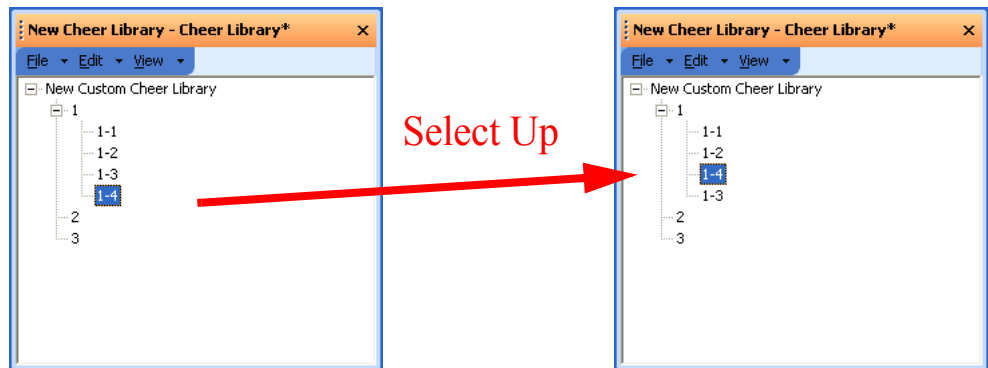
To Rename a Cheer Library item

1. Select a parent item to which you want to add item.
2. Select **Rename** from the **Edit** menu.
3. Start renaming a selected item.

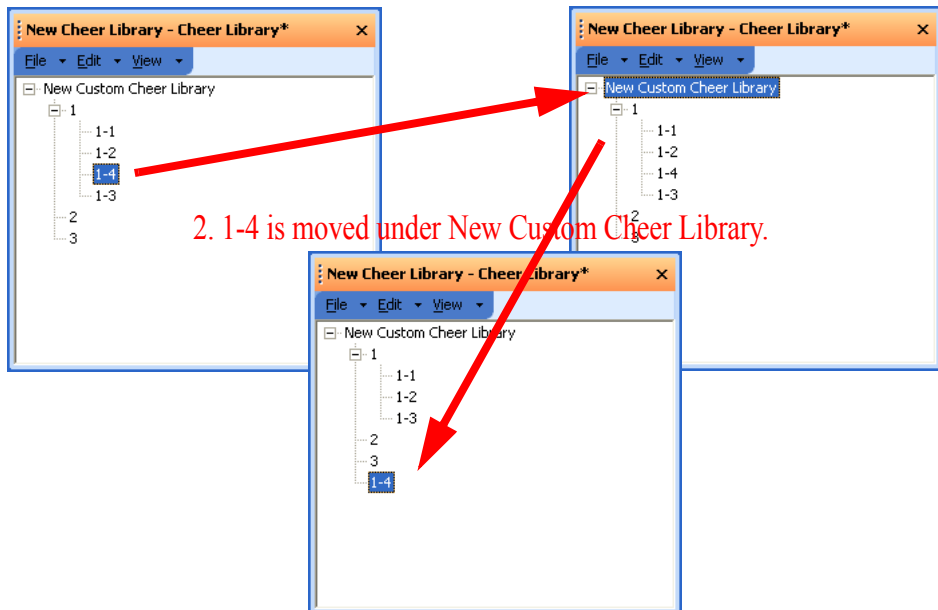


To Move a Cheer Library item

1. Select a item that you want to move.
2. Select **Up** or **Down** from **Edit** menu.
3. Or you can drag a item and drop it to a desired location.



1. Drag 1-4 and drop on New Custom Cheer Library.



To Cut, Copy, and Delete a Cheer Library item

1. Select a item that you want to cot, copy, or delete.
2. Select **Cut Copy**, or **Delete** from **Edit** menu.

To Paste a Cheer Library item

1. Select a parent item to which you want to paste an item.
2. Select **Paste** from **Edit** menu.

To Find a Cheer Library item

1. Select **Find** from **Edit** menu.
2. **Find** dialog box is displayed.
3. Enter necessary information and click **Find Next**.

To Replace a Cheer Library item

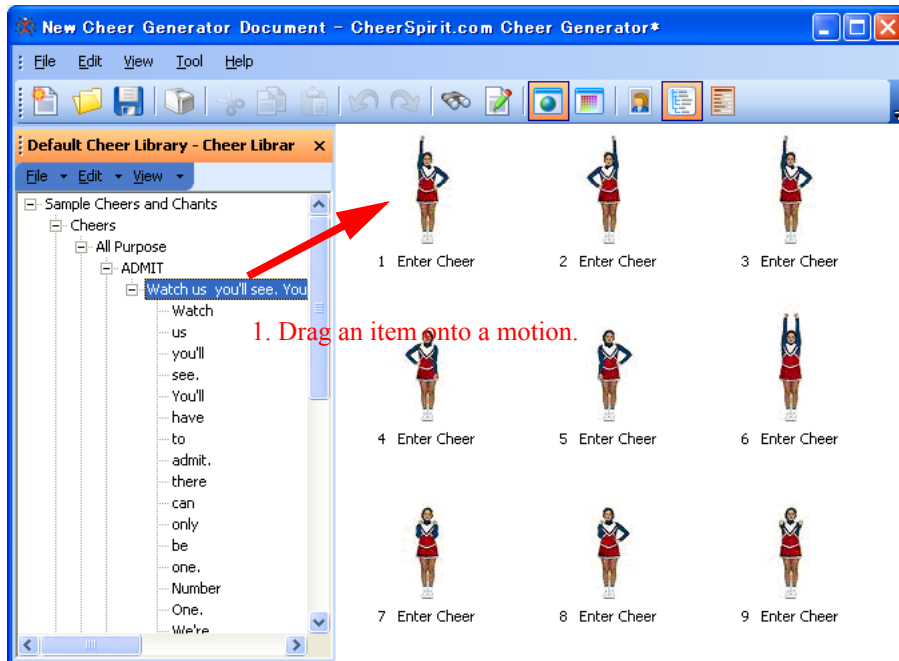
1. Select **Replace** from **Edit** menu.
2. **Replace** dialog box is displayed.
3. Enter necessary information and click **Replace**.

Applying item(s) to motions on the Cheer stage

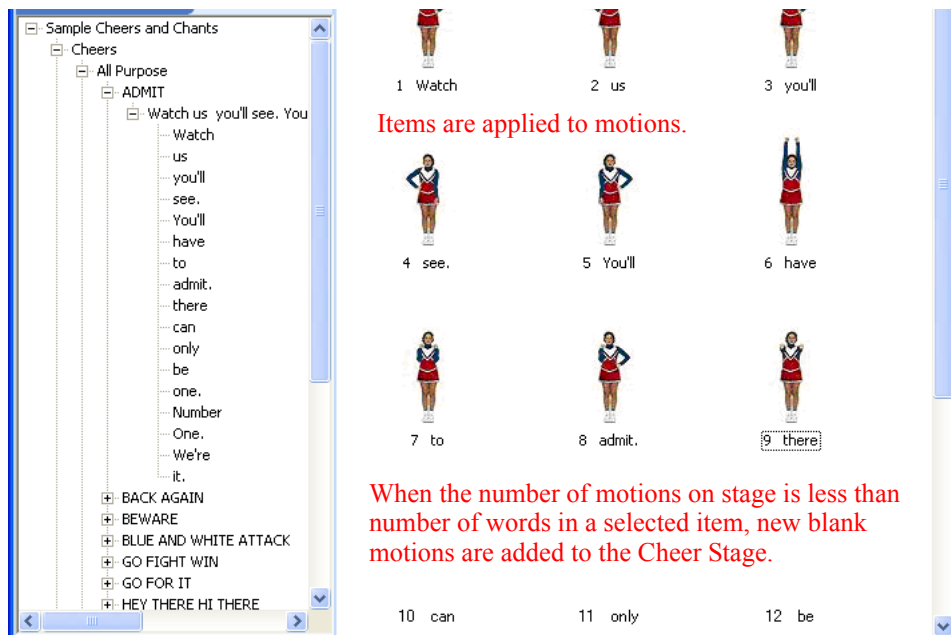
To add a words to a motion on the Stage.

1. Select the item you want to add. For information on how to navigate the **Cheer Library**, please see “[Working with the Cheer Library](#)” on page 56.
2. Drag the selected item on to a motion on the **Cheer Stage**.

Note When you drag an item that has sub items, all sub items will be applied to the motions on the stage. If the number of sub items is more than number of motions on the stage, you will be asked if you would like to add motions. Please click "Yes" to add motions and "No" not to add motions. If you drag an item without sub items onto a motion, only the target motion's word is changed. Please note that you cannot drag an item that has sub items with sub items.



1. Drag an item onto a motion.



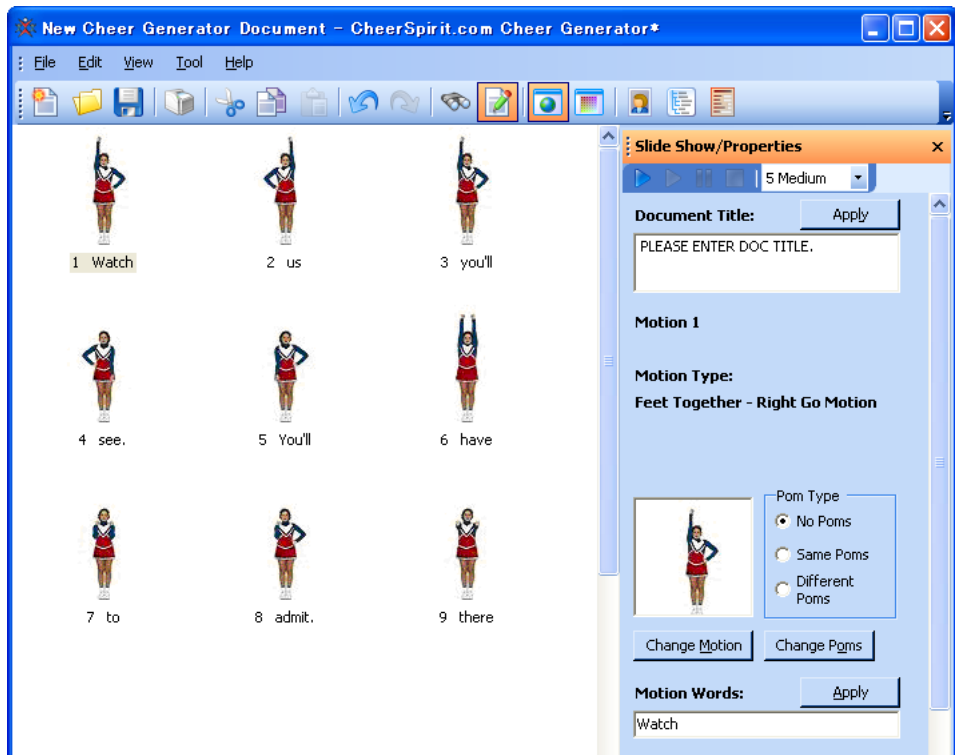
Items are applied to motions.

When the number of motions on stage is less than number of words in a selected item, new blank motions are added to the Cheer Stage.

Working with the Slide Show

The Cheer Generator Slide Show tool can run a slide show of the currently active document. By using this Slide Show tool, you can check on how your cheer will look like in practice.

Slide Show / Properties Dialog box



Working with the SlideShow

To start slide show

1. If you do not see the **Slide Show / Properties** dialog box, select **Slide Show** from the **Tool** menu or Click the Properties icon on the toolbar.



2. Click on the Start button.



To Stop slide show

1. Click on the Stop button.



To Pause slide show

1. Click on the Pause button.



To Resume slide show

1. Click on the Resume button.



To change the speed of Slide Show

1. Choose desired speed from the drop down menu.



Working with Reports

Cheer Generator 4.0 generates reports that show detailed information about your cheer document. This is particularly useful when you are trying to troubleshoot specific motion problems of your team or individual cheerleaders on your team. With cheer reports you can provide printouts with tips and reminders and more detailed instructions on various motions. Data appearing in reports is dynamically culled from the active document at the time the report is requested, thus presenting you with a “snapshot in time” view of your document. Reports contain the following information.

Default Settings

Motion ID	Describes Motion ID of an associated motion.
Motion Words	Describes Cheer Words of an associated motion.
Description	Describes Cheer Type of an associated motion.
Motion Notes	Describes Cheer Notes of an associated motion.

Admit

Motion ID	Motion Words	Motion Type	Motion Notes
1	Watch	Feet Together - Right Go Motion	Enter Notes for this motion.
2	us	Feet Together - Left Go Motion	Enter Notes for this motion.
3	you'll	Feet Together - Right Go Motion	Enter Notes for this motion.
4	see.	Feet Together - Left Reverse Go Motion	Enter Notes for this motion.
5	You'll	Feet Together - Right Reverse Go Motion	Enter Notes for this motion.
6	have	Feet Together - Touchdown Motion	Enter Notes for this motion.
7	to	Feet Together - Daggars	Enter Notes for this motion.
8	admit.	Feet Together - Right Dagger	Enter Notes for this motion.
9	there	Feet Together - Candlesticks	Enter Notes for this motion.
10	can	Sampler - Blank	Enter Notes for this motion.
11	only	Sampler - Blank	Enter Notes for this motion.
12	be	Sampler - Blank	Enter Notes for this motion.
13	one.	Sampler - Blank	Enter Notes for this motion.
14	Number	Sampler - Blank	Enter Notes for this motion.
15	One.	Sampler - Blank	Enter Notes for this motion.
16	We're	Sampler - Blank	Enter Notes for this motion.
17	it.	Sampler - Blank	Enter Notes for this motion.

Current Page No: 1 Total Page No: 1 Zoom Factor: 100%

Viewing a report of motions on the active document

1. Select **Report** command from **Tool** menu
2. **Cheer Generator 4.0 Report** dialog box is displayed.

Printing a report

In addition to viewing a report, you can also print and export it.

Caution Printing out your report is the only way to print out Cheer Notes for each motions.

1. Select **Report** command from Tool menu
2. **Report** dialog box is displayed.
3. Click the **Print** button.



Other features of Cheer Generator 4.0 Reports

If you want to print it out, click on the Print button at the top. If you want to export it, click on the Export button at the top. You can also zoom in and zoom out of a report. If you want to show the next page, click on the arrow at the bottom of report. When done, close the window.

Other Tools

Search

With Cheer Generator 4.0, you can search a motion with the following Criteria:

- u Motion Type
- u Motion Words
- u Motion Notes

Searching a motion

To search a motion

1. If you do not see the Find / Replace dialog box, select the **Find / Replace palette** from the **View** menu or Click the **Find / Replace** icon on the toolbar.
2. **Find / Replace** dialog box is displayed.
3. Enter necessary information and click **Find**.



To Replace a motion

1. If you do not see the Find / Replace dialog box, select the **Find / Replace palette** from the **View** menu or Click the **Find / Replace** icon on the toolbar.
2. **Find / Replace** dialog box is displayed.
3. Enter necessary information and click **Replace**.

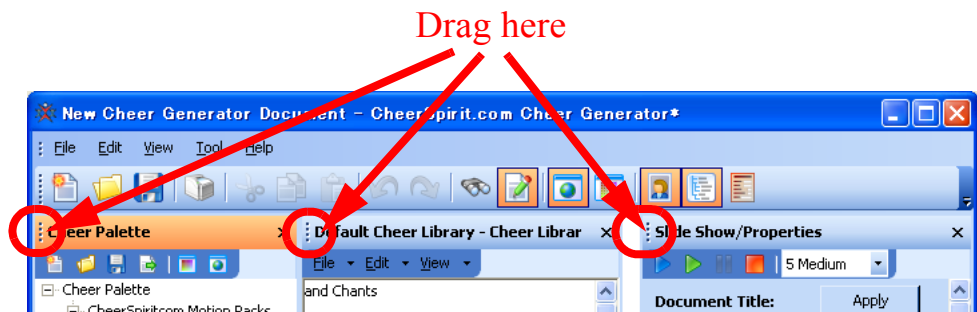


Change Layout

You can change the layout of Cheer Components by dragging the title bar of each component. Grab the left of title bar of a component and drag it to a desired location.

To change the layout of Cheer Components

1. Drag the right portion of a Cheer Component.



2. Drop it to a desired location.

To save the layout of current Cheer Components

1. Select **Save Layout** from **View** menu.

To load a saved layout of Cheer Components

1. Select **Load Saved Layout** from **View** menu.

To load the default layout of Cheer Components

1. Select **Load Default Layout** from **View** menu.



Limitations

4

- u Without registering this product, you can only use it for 30 days. See “[Registering Cheer Generator 4.0](#)” on page 16 of User’s Guide.
- u Cheer Generator 4.0 requires a screen resolution of 800 X 600 or higher and a recommended high resolution. For changing the resolution of your screen, please see your computer’s manual.
- u Up to 256 motions are allowed on the stage.
- u Up to 256 motions are allowed on a My Motions palette.



Index

A

- About Cheer Generator 4.0 command
 - Help Menu 28
- Add
 - Cheer Library Item 62
 - Cheer Words to motion from Cheer Library 65
 - Motion 35
 - Motion on My Motions Palette 53
- All purpose
 - Cheer Library Chants category 56
 - Cheer Library Cheers category 56

B

- BasketBall
 - Cheer Library Chants category 56
 - Cheer Library Cheers category 56

C

- Change
 - Cheer Palette 48
 - Layout 73
 - speed of Slide Show 68
- Change Cheer Palette Views 50
- Change Cheer Stage Views 46
- Change Motion Image 43
- Change Motion Poms 45
- Chants
 - All Purpose at Cheer Library 56
 - BasketBall at Cheer Library 56
 - Cheer Library 56
 - Football at Cheer Library 56
- Cheer Generator 4.0
 - Exit 34
 - Install 11
 - Introduction 24
 - Main components 25
 - Register 16
 - Register using Registration Dialog Box 21

- Start 23
- Uninstall 15
- Cheer Library
 - Add an Item 62
 - Add Cheer Words to motion 65
 - Chants 56
 - Chants - All Purpose 56
 - Chants - BasketBall 56
 - Chants - Football 56
 - Cheers 56
 - Cheers - All Purpose 56
 - Cheers - BasketBall 56
 - Cheers - Crowd Participation 56
 - Cheers - Football 56
 - Contents 56
 - Copy an Item 64
 - Create a document 60
 - Cut an Item 64
 - Delete an Item 64
 - Find an Item 64
 - Load default document 61
 - Move an Item 63
 - Navigate 59
 - Open a document 60
 - Overview 25
 - Paste an Item 64
 - Rename an Item 62
 - Replace an Item 64
 - Save a document 61
 - Select Cheer Words 59
 - Start 58
 - Use 56
- Cheer Library Button
 - Toolbar 30
- Cheer Library command
 - View Menu 27
- Cheer Library Edit Menu
 - Copy command 57

- Cut command 57
- Delete command 58
- Down command 58
- Find command 58
- Overview 57
- Paste command 57
- Redo command 57
- Rename command 58
- Replace command 58
- Undo command 57
- Up command 58
- Cheer Library File Menu 57
 - New command 57
 - New Document command 57
 - New Item command 57
 - Open command 57
 - Overview 57
 - Save As command 57
 - Save command 57
- Cheer Library Menu Bar
 - Overview 57
- Cheer Library View Menu
 - Collapse All command 58
 - Expand All command 58
 - Load Default command 58
 - Overview 58
- Cheer Notes
 - Print 71
 - View 71
- Cheer Palette
 - Change 48
 - Change Views 50
 - My Motions Palette 51
 - Navoigating 47
 - Overview 25
 - Use 47
- Cheer Palette Button
 - Toolbar 30
- Cheer Palette command
 - View Menu 27
- Cheer Properties
 - Overview 25
- Cheer Stage
 - Add a Motion 35
 - Change Views 46
 - Clear All Motions 38
 - Copy a Motion 37
 - Cut a Motion 37
 - Delete a Motion 37
 - Edit a Motion 39
 - Enter Motion Words 39
 - Insert a Motion 36
 - Move a Motion 37
 - Overview 25
 - Paste a Motion 38
- Cheer Stage command
 - View Menu 27
- Cheer Words
 - Add to motion from Cheer Library 65
- Cheers
 - All Purpose at Cheer Library 56
 - BasketBall at Cheer Library 56
 - Cheer Library 56
 - Crowd Participation at Cheer Library 56
 - FootBall at Cheer Library 56
- CheerSpirit.com web site command
 - Help Menu 28
- Clear All
 - Motion 38
 - Motion on My Motions Palette 55
- Clear All Motion command
 - Edit Menu 27
- Close
 - My Motions 53
- Collapse All command
 - Cheer Library View Menu 58
- Contents
 - Cheer Library 56
- Contents command
 - Help Menu 28
- Copy
 - Cheer Library Item 64
 - Motion 37
- Copy Button
 - Toolbar 29
- Copy command
 - Cheer Library Edit Menu 57
 - Edit Menu 26
- Create
 - Cheer Library docuemnt 60
 - My Motions 51
- Crowd Participation
 - Cheer Library Cheers category 56
- Cut
 - Cheer Library Item 64
 - Motion 37
- Cut Button
 - Toolbar 29

-
- Cut command
 - Cheer Library Edit Menu 57
 - Edit Menu 26
 - D**
 - Delete
 - Cheer Library Item 64
 - Motion 37
 - Motion from My Motions Palette 55
 - Delte command
 - Cheer Library Edit Menu 58
 - Edit Menu 27
 - Detail command
 - View Menu 27, 30
 - Document
 - New 32
 - Open 32
 - Print 33
 - Print Preview 33
 - Save 32
 - Save As different name 33
 - Setup Printer 33
 - Start 32
 - Title 34
 - Documentation
 - Conventions 7
 - Online 8
 - Down command
 - Cheer Library Edit Menu 58
 - E**
 - Edit
 - Motion 39
 - Motion on My Motions Palette 55
 - Title 34
 - Edit Menu
 - Clear All Motion command 27
 - Copy command 26
 - Cut command 26
 - Delete command 27
 - Find Replace command 27
 - Invert Selection command 27
 - Overview 26
 - Paste command 26
 - Properties command 27
 - Redo command 26, 29
 - Select All command 27
 - Undo command 26, 29
 - Enter
 - Motion Notes 41
 - Motion Words 39
 - Title 34
 - Exit
 - Cheer Generator 4.0 34
 - Exit command
 - File Menu 26
 - Expand All command
 - Cheer Library View Menu 58
 - F**
 - File Menu 26
 - Exit command 26
 - New command 26
 - Open command 26
 - Overview 26
 - Page Setup command 26
 - Print command 26
 - Print Preview command 26
 - Save As command 26
 - Save command 26
 - Find
 - Cheer Library Item 64
 - Motion 72
 - Find command
 - Cheer Library Edit Menu 58
 - Find Replace command
 - Edit Menu 27
 - Find Replace Palette command
 - View Menu 27, 29
 - FootBall
 - Cheer Library Chants category 56
 - Cheer Library Cheers category 56
 - G**
 - Get
 - Serial number using Registration Dialog Box 17
 - H**
 - Help Menu
 - About Cheer Generator 4.0 command 28
 - CheerSpirit.com web site command 28
 - Contents command 28
 - Overview 28
 - Plug-In Imformation command 28
 - Register Product command 28
 - How To
 - Add a Cheer Library item 62
 - Add a Motion on My Motions Palette 53
 - Add a Motion to Cheer Stage 35

- Add Cheer Words to motion from Cheer Library 65
- Change a Cheer Palette 48
- Change Cheer Palette Views 50
- Change Cheer Stage Views 46
- Change Motion Image on Stage 43
- Change Motion Poms on Stage 45
- Change speed of Slide Show 68
- Change the layout of component 73
- Clear All Motions on Cheer Stage 38
- Clear All Motions on My Motions Palette 55
- Close a New My Motions 53
- Copy a Cheer Library item 64
- Copy a Motion on Cheer Stage 37
- Create a Cheer Library document 60
- Create a New My Motions 51
- Cut a Cheer Library item 64
- Cut a Motion on Cheer Stage 37
- Delete a Cheer Library item 64
- Delete a Motion from Cheer Stage 37
- Delete a Motion from My Motions Palette 55
- Display Print Preview 33
- Edit a Motion on Cheer Stage 39
- Edit a Motion on My Motions Palette 55
- Edit a title 34
- Enter Motion Notes on Stage 41
- Enter Motion Words on Stage 39
- Exit Cheer Generator 4.0 34
- Find a Cheer Library item 64
- Find a motion on Stage 72
- Get serial Number using Registration Dialog Box 17
- Insert a Motion to Cheer Stage 36
- Load a default Cheer Library document 61
- Load the layout of component 73
- Move a Cheer Library item 63
- Move a Motion on Cheer Stage 37
- Move a Motion on My Motions Palette 55
- Open a Cheer Library document 60
- Open a New Document 32
- Open a New My Motions 51
- Paste a Cheer Library item 64
- Paste a Motion on Cheer Stage 38
- Pause a Slide Show 68
- Print a document 33
- Print Cheer Notes 71
- Print Report 71
- Register Cheer Generator 4.0 using Registration Dialog Box 21

- Rename a Cheer Library item 62
- Replace a Cheer Library item 64
- Replace a motion on Stage 72
- Resume a Slide Show 68
- Save a Cheer Library document 61
- Save a New Document 32
- Save a New Document as different name 33
- Save a New My Motions 52
- Save the layout of component 73
- Select Cheer Words from Cheer Library 59
- Setup a printer 33
- Start a New Document 32
- Start a Slide Show 68
- Start Cheer Library 58
- Stop a Slide Show 68
- Use a My Motions Palette 51
- View Cheer Notes 71
- View Report 70

I

- Image command
 - View Menu 27, 29
- Insert
 - Motion 36
- Install
 - Cheer Generator 4.0 11
 - Windows ME/2000/XP users 11
- Introduction
 - Cheer Generator 4.0 24
- Invert Selection command
 - Edit Menu 27

L

- Layout
 - Change 73
 - Load 73
 - Save 73
- Load
 - Cheer Library default docuemnt 61
 - Layout 73
- Load Default command
 - Cheer Library View Menu 58

M

- Main components
 - Cheer Generator 4.0 25
- Menu Bar
 - Overview 26
- Motion
 - Add 35

- Add Cheer Words form Cheer Library 65
- Add onto My Motions Palette 53
- Change Motion Image 43
- Change Motion Poms 45
- Clear All 38
- Clear All on My Motions Palette 55
- Copy 37
- Cut 37
- Delete 37
- Delete from My Motions Palette 55
- Edit 39
- Edit on My Motions Palette 55
- Enter Motion Notes 41
- Enter Motion Words 39
- Find 72
- Find motion 72
- Insert 36
- Move 37
- Move on My Motions Palette 55
- Paste 38
- Replace 72
- Replace motion 72
- Motion Image
 - Change 43
- Motion Notes
 - Enter 41
- Motion Poms
 - Change 45
- Motion Properties / Slide Show command
 - View Menu 27, 29
- Motion Stage
 - Change Motion Image 43
 - Change Motion Poms 45
 - Change Views 46
 - Enter Motion Notes 41
 - Find a Motion 72
 - Replace a Motion 72
- Motion Words
 - Enter 39
- Move
 - Cheer Library Item 63
 - Motion 37
 - Motion on My Motions Palette 55
- My Motions
 - Close 53
 - Create 51
 - Open 51
 - Overview 25
 - Save 52

- My Motions Menu
 - Overview 28
- My Motions Palette
 - Add a Motion 53
 - Clear All Motion 55
 - Delete a Motion 55
 - Edit a Motion 55
 - Move a Motion 55
 - Use 51

N

- Navigate
 - Cheer Library 59
- New
 - Document 32
- New Button
 - Toolbar 29
- New command
 - Cheer Library File Menu 57
 - File Menu 26
- New Document command
 - Cheer Library File Menu 57
- New Item command
 - Cheer Library File Menu 57

O

- Online Documentation 8
- Online Help
 - Help, online 8
- Open
 - Cheer Library docuemt 60
 - Document 32
 - My Motions 51
- Open Button
 - Toolbar 29
- Open command
 - Cheer Library File Menu 57
 - File Menu 26
- Overview
 - Cheer Library 25
 - Cheer Library Edit Menu 57
 - Cheer Library File Menu 57
 - Cheer Library Menu bar 57
 - Cheer Library View Menu 58
 - Cheer Palette 25
 - Cheer Properties 25
 - Cheer Stage 25
 - Edit Menu 26
 - File Menu 26
 - Help Menu 28

-
- Menu bar 26
 - My Motions 25
 - My Motions Menu 28
 - Tool Menu 28
 - Toolbar 29
 - View Menu 27
- P**
- Page Setup command
 - File Menu 26
 - Paste
 - Cheer Library Item 64
 - Motion 38
 - Paste Button
 - Toolbar 29
 - Paste command
 - Cheer Library Edit Menu 57
 - Edit Menu 26
 - Pause
 - Slide Show 68
 - Plug-In Information command
 - Help Menu 28
 - Print
 - Cheer Notes 71
 - Document 33
 - Report 71
 - Print Button
 - Toolbar 29
 - Print command
 - File Menu 26
 - Print Preview
 - Document 33
 - Print Preview command
 - File Menu 26
 - Properties command
 - Edit Menu 27
- R**
- Redo command
 - Cheer Library Edit Menu 57
 - Edit Menu 26, 29
 - Register
 - Obtaining registration key 17
 - Register product 21
 - Use Registration Dialog Box 21
 - Register Product command
 - Help Menu 28
 - Registration Dialog Box
 - Use 16
 - Registration Dialog Box
 - Get serial number 17
 - Register Cheer Generator 4.0 21
 - Rename
 - Cheer Library Item 62
 - Rename command
 - Cheer Library Edit Menu 58
 - Replace
 - Cheer Library Item 64
 - Motion 72
 - Replace command
 - Cheer Library Edit Menu 58
 - Report
 - Print 71
 - Use 69
 - View 70
 - Report command
 - Tool Menu 28, 30
 - Report Dialog Box
 - Use 69
 - Restore Default Layout command
 - View Menu 27
 - Restore Saved Layout command
 - View Menu 27
 - Resume
 - Slide Show 68
- S**
- Save
 - Cheer Library document 61
 - Document 32
 - Layout 73
 - My Motions 52
 - Save As command 26, 57
 - Save As different name
 - Document 33
 - Save Button
 - Toolbar 29
 - Save command 26, 57
 - Save Layout command
 - View Menu 27
 - Select
 - Cheer Words form Cheer Library 59
 - Select All command
 - Edit Menu 27
 - Serial Number
 - Get using Registration Dialog Box 17
 - Setup Printer
 - Document 33
 - Slide Show

- Change speed 68
- Pause 68
- Resume 68
- Start 68
- Stop 68
- Use 67
- Slide Show command
 - Tool Menu 28
- Slide Show Dialog Box
 - Use 67
- Start
 - Cheer Generator 4.0 23
 - Cheer Library 58
 - Document 32
 - Slide Show 68
- Stop
 - Slide Show 68

T

- Title
 - Document 34
 - Edit 34
 - Enter 34
- Tool Menu
 - Overview 28
 - Report command 28, 30
 - Slide Show command 28
- Toolbar
 - Cheer Library Button 30
 - Cheer Palette Button 30
 - Copy Button 29
 - Cut Button 29
 - New Button 29
 - Open Button 29
 - Overview 29
 - Paste Button 29
 - Print Button 29

- Save Button 29

U

- Undo command
 - Cheer Library Edit Menu 57
 - Edit Menu 26, 29
- Uninstall
 - Cheer Generator 4.0 15
- Up command
 - Cheer Library Edit Menu 58
- Use
 - Cheer Library 56
 - Cheer Palette 47
 - My Motions Palette 51
 - Registration Dialog Box 16
 - Report 69
 - Report Dialog Box 69
 - Slide Show 67
 - Slide Show Dialog Box 67

V

- View
 - Cheer Notes 71
 - Report 70
- View Menu
 - Cheer Library command 27
 - Cheer Palette command 27
 - Cheer Stage command 27
 - Detail command 27, 30
 - Find Replace Palette command 27, 29
 - Image command 27, 29
 - Motion Properties / Slide Show command 27, 29
 - Overview 27
 - Restore Default Layout command 27
 - Restore Saved Layout command 27
 - Save Layout command 27

